

TDMS MEETING PROFORMA

TEAM	Parent Voice Team	DATE	17.10.17
Present:	F Lovecy, A Denton, Mrs H Brotherton, Mrs N Chambers, Mr L Crompton, Mrs K Ingles, Mrs T Irving, Miss J Kidson, Mrs M Sinclair, Mrs S Stephens, Mrs J Winfield, Mrs J Ford, Miss K Liddle, Mrs M Baylis, Mrs C Saeed, Mrs S Mathers, Mrs M Williams Apologies: G Nichols, S Bonson	Lead:	F Lovecy
DECISIONS/OUTCOMES			
<p>1. All were welcomed, particularly new members and the aim, approach and focus of the meetings explained. All introduced themselves.</p> <p>2. <u>Start of the Year</u></p> <ul style="list-style-type: none"> • Feedback that new Year 6 pupils had settled very well. Comments included: 'Phenomenal' from a parent that described themselves as being resistant to the move to the High School site. 'Confidence has grown', 'Not a bad word to say'. • These comments were echoed by a parent of Year 7 child about the move to the High School site. • Things to consider: club information and communication • Year 6 struggling to remember music lessons • Suggestion made that a parent guide is developed: Frog information, parent pay, subject code meanings, clubs, letter system, absence system, navigation of the website, bad weather and other policies, learning ambassadors, house leaders, rewards, meals, reports and block initials. • A draft could be sent to Year 6 PVT and feedback gained. • Year 9 – Good time for feedback from these students on any concerns since they started? • FL to double check availability and range in canteen but the system and queues seem to be working well. <p>3. <u>Homework</u></p> <ul style="list-style-type: none"> • Concerns about the spread of homework for Year 7 – all based at the end of the week – 5 lots on a Friday. • FL reported back on positive homework monitoring completed this week with students from 2 classes. FL to look at a further class group and see if the balance of homework can be arranged. • Other year groups' homework is manageable – subjective for individual students. • Year 9 parent feels homework is being checked/marked and is very impressed. Positive about marking - timely. Maths is excellent. • Year 8 parent – check sufficient homework • Year 6 parents – homework is positive. <p><u>Open Evening</u></p> <ul style="list-style-type: none"> • Open Evening ran smoothly and was very popular. Record number of visitors • First speech was packed out. • Comments on some excellent sessions - special mention for Business Studies. 			

- Some very positive feedback on the quality and enthusiasm of the guides.
- Letter to parents needed to have a specific time for the second speech
- Ideas shared for next year's Evening.

4. AOB

- Students receiving badges and ties for House Captains and Sports Captains? – these should be ready for the launch.
- Learning Ambassador system explained and badges again to follow.
- Year 6 were not clear about leadership processes.
- Library –FL explained arrangements were being made for lunchtime access for Year 6.
- Stamp system explained – subject specific.
- Trip questions –about Sorrento, confirmation of trip and payments

Meeting closed 7.20pm

FOLLOW UP

Issues/Questions	Taken to
Letters and clubs concerns	SW/SLT
Website developments	SWi
Parent Guide	JS/FL/SW
Frog training for parents	SWi
Feedback on transition from Year 9 students	SHk/RW
Parent information on reports – part of the Parent guide.	
Signs/stair indicators	SLT
Music lesson reminders	CWa/LLI
Canteen food concerns	FL check with canteen
Yr 7/8 homework concerns.	FL to SLT/English/Yr 7 group
Sorrento Trip queries	MS/RJ