

# The Four Stones Multi Academy Trust

## Special Educational Needs and Disabilities (SEND)

### Information Report for The De Montfort School

#### Version Control

**Policy author:** Rachel Hawtree  
**Policy approved by:** Associate Headteacher  
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1.0	17 <sup>th</sup> Dec 2020	Policy written
2.0	26 <sup>th</sup> May 2021	General updates

#### Introduction

At The De Montfort School we endeavour to be inclusive with the needs of students with Special Educational Needs and Disabilities (SEND) being met in our setting where possible.

The following document outlines our practice for supporting students with SEND. This document must also be read alongside the Four Stones Multi Academy Trust (MAT) SEND policy, Equality Policy including the Accessibility Plan and the Local Authority's (LA's) Local Offer, Graduated Response and our SEND School Offer.

#### Legislation

The MAT SEND Policy is underpinned by the following legislation and regulations:

- The Children and Families Act 2014 and associated regulations including:
  - The Special Educational Needs and Disability Regulations 2014
  - The Special Educational Needs (Personal Budgets) Regulations 2014
  - The Order setting out transitional arrangements for those with disabilities

The Children and Families Act (2014, part 3) states that "A child or young person has special educational needs (SEND) if he or she has a learning difficulty or disability which calls for special educational provision to be made for him or her. A child of compulsory school age or a young person has a learning difficulty or disability if he or she:

- has a significantly greater difficulty in learning than the majority of others of the same age; or
  - has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions."
- The Equality Act of 2010: we adhere to the Equality Act (2010), which states (Part 6, Chapter 1) that schools have a "duty to make reasonable adjustments" for children with SEND, and that schools "must not victimise a person" on the basis of disability or Special Educational Need. We work hard to create a fully inclusive environment and abide by all guidelines laid out in the Equality Act (2010).
  - The Special Educational Needs and Disability Code of Practice: 0 – 25 Years July 2014
  - The intention of the Local Offer and School SEND Offer is to improve choice and transparency for families. It will also be an important resource for parents/carers in understanding the range of services and provision in the local area.
  - The LA local offer for SEND and Graduated Response
    - The Children and Families Bill came into force in 2014. Following this bill the LA and school are required to publish and keep under review information about services they expect to be available for children and young people with special educational needs (SEN) aged 0-25 in their settings.
    - The intention of the Local Offer and School SEND Offer is to improve choice and transparency for families. It will also be an important resource for parents/carers in understanding the range of services and provision in the local area.
  - Worcestershire's Local Offer and Graduated Response can be found at:
    - <https://www.worcestershire.gov.uk/graduatedresponse>
    - <https://www.worcestershire.gov.uk/sendlocaloffer>
  - Our School SEND Offer can be found at <https://www.tdms.worcs.sch.uk/content/information/policies/SEND%20School%20Offer.pdf>

## The types of SEND that are provided for at The De Montfort School

The Code of Practice (DfE, 2014) categorises SEND into four areas. Each of these encompasses a range of learning difficulties or specific forms of SEND. We support students with the following Special Educational Needs and Disabilities.

Category of Need	Specific SEND
Cognition and Learning Needs	Dyslexia, dyscalculia, dyspraxia
Communication and Interaction Needs	Autistic spectrum conditions, speech, language or communication needs
Social, Emotional, or Mental Health Needs	Difficulties managing emotions, friendships or maintaining mental well being
Sensory Needs or Physical Disabilities	Visual or hearing impairment, physical disability

### The School SEND Offer

- This utilises Worcestershire's Local SEND Offer and Graduated Response and is determined by our school policies and the provision we are able to provide. Please refer to our SEND School Offer on the school's website.
- The MAT SEND Policy ensures that students with SEND are treated the same as other students within our school community.

### Who are the best people to talk to in this school about my child's difficulties with learning/Special Educational Needs or disability (SEND)?

The following members of staff would be happy to discuss any concerns you may have: form tutors, class teachers, head of learning, Assistant SENCO and SENCO.

Collectively, we are responsible for:

- Checking on the progress of your child and identifying, planning and delivering any additional help your child may need and letting the Special Education Needs/Disabilities Coordinator (SENCO) know as necessary.
- Setting progress targets/reports and sharing and reviewing these with parents/carers at least once every term and planning for the next term where a child is identified as having an additional learning need.
- Ensuring that the MAT's SEND Policy is followed.
- Ensuring that students are included wherever possible in the decision-making process about their education.

The SENCO: Mrs Rachel Hawtree ([rhawtree@tdms.worcs.sch.uk](mailto:rhawtree@tdms.worcs.sch.uk))

Responsible for:

- Co-ordinating the support for children and young people with special educational needs or disabilities (SEND).

Ensuring that parents/carers are:

- Involved in supporting your child's learning;
- Kept informed about the support your child is getting;
- Involved in reviewing the progress they are/are not making;
- Liaising with all the other services who may be coming into school to help support your child's learning, for example Speech and Language Therapy, Learning Support Team etc;
- Updating the school's SEND register (a system for ensuring that all the SEND students and their needs are known to staff) and making sure that records of your child's progress and learning needs are kept up-to-date; and
- Providing specialist support for teachers and support staff in the school so that they can help children/young people with SEND in the school to achieve the best progress possible.

The Assistant SENCO: Mrs Jo Lewis ([jlewis@tdms.worcs.sch.uk](mailto:jlewis@tdms.worcs.sch.uk))

Responsible for:

- Co-ordinating the support for children and young people with SEND.

Ensuring that parents/carers are:

- Involved in supporting your child's learning;
- Kept informed about the support your child is getting;
- Involved in reviewing the progress they are/are not making;
- Liaising with all the other services who may be coming into school to help support your child's learning, for example Speech and Language Therapy and the Complex Communication Needs Team; and
- Providing specialist support for teachers and support staff in the school so that they can help children/young people with SEND in the school to achieve the best progress possible.

Associate Headteacher: Mr Stuart Weston

Responsible for:-

- The strategic overview of the SEND Department in school.
- The Associate Headteacher gives responsibility to the SENCo and class teachers for supporting your child, but is still responsible for ensuring that your child's needs are met.
- The Associate Headteacher must make sure that the Governing Body is kept up-to-date about issues relating to SEND.

The SEND Governor: Mrs Sue Fowler

Responsible for:

- Making sure that the Local Governing Body are aware of SEND issues and ensure the school have the necessary resources to support children and young people with SEND; and
- If a situation arises where a parent/carer has made a complaint about the provision for their child with a special educational need, the SEND Governor will follow the complaints procedure to resolve the parent/carer's concern.

### **What are the different types of support available for children/young people with SEND in our school?**

We have high expectations of all our students and so we expect the following from high quality teaching, that:

- The teacher has the highest possible expectations for your child and all students in their class;
- All teaching is built on what your child already knows, can do and can understand; and
- Different ways of teaching are in place so that your child is fully involved in learning in class. This may involve things like using more practical learning or providing additional resources or support where possible.

Our process involves the 'Plan, Do, Review' model as set out in the LA's Graduated Response and takes the following steps:

#### **a) Monitoring Phase**

For your child, this would mean:

- Teaching with scaffolding and advice / alternative strategies from the SENCO has not improved the overall underachievement of a student over at least two terms; and
- Students identified will be monitored for a further term before being entered to Tier 1 intervention or exited from the Monitoring Phase.

#### **b) Tier 1 provision – additional school support including interventions**

For your child this would mean:

- That the teacher may have in place specific strategies (which may be suggested by the SENCO) to support your child to learn;
- Your child's teachers will have carefully checked on your child's progress and will have identified any gaps in their understanding/learning which may need some additional support to support them make the best possible progress;
- Your child would be monitored as part of the schools assessment and monitoring processes; and
- Your child may receive time-limited, school-based intervention/s to bring improve their progress. These interventions may include time out of the mainstream classroom for specific targeted support.

#### **c) Tier 2 provision**

This means your child will have been identified by the SENCO or class teacher as needing some additional specialist support in school which may also be provided from a professional outside of the school.

What could happen:

- You will be asked to give your permission for the school to refer your child to a specialist professional e.g. a Speech and Language Therapist or Educational Psychologist. This will help the school and you understand your child's particular needs better and be able to support them better in school;
- The specialist professional will work with your child to understand their needs and make recommendations as to the ways your child is given support within the school;
- The intervention(s) agreed would be available in the classroom or during withdrawal sessions outside of the mainstream classroom; and
- Supported by a teacher or a Teaching Assistant (TA) or specialist groups run by other agencies e.g. Speech and Language therapy.

If we still have a concern that despite Tier 2 provision your child still requires support above what is 'ordinarily available', in line with our school offer and the Worcestershire's Graduated Response, we may consider an Education, Health and Care plan (EHCP) assessment after consulting with the other professionals involved.

For your child this could also mean:

- The school or parents/carers can request that Local Authority Services carry out an assessment for an EHCP. This is a legal process which can judge the level of need required for the child. If granted, it sets out the type and amount of support that will be provided for your child;
- After the request for assessment has been made to the 'Panel of Professionals' they will decide whether they think your child's needs may be complex enough to need this statutory assessment. If this is the case they will ask you and all professionals involved with your child to write a report outlining your child's needs. If they do not think your child needs this, they will ask the school to continue with the current support already being provided;
- If assessment is approved, reports will be called for from all involved. After the reports have all been sent in, a further panel will decide if your child's needs are severe, complex or lifelong. If this is the case they will write an EHCP. If this is not the case, they will ask the school to continue with the current level of support and also set up a meeting in school to ensure a plan is in place to ensure your child makes as much progress as possible;
- If an EHCP is agreed, it will outline the support your child will receive and how the support should be used and what strategies must be put in place. It will have long and short-term goals for your child; and
- The additional strategies may suggest for the school to support your child with whole class learning, provide access to individual programmes or use individual / small group intervention.

If you have concerns about your child's progress, you should speak to your child's head of learning initially. If you continue to be concerned that your child is not making progress, you should then refer your concerns to the Special Education Needs/Disabilities Coordinator (SENCO).

d) **Tier 3 provision:** involves specified individual support and a highly personalised curriculum.

- This type of support is available for children or young people whose learning needs are, severe, complex and potentially lifelong.
- This is usually provided via an EHCP, although not exclusively. This means your child will have been identified by professionals as needing a particularly high level of support, either at times individually or as part of small group teaching.
- This type of support is available for children and young people with specific barriers to learning that cannot be overcome through Tier 1 and Tier 2 provision.
- Your child may also need continuing specialist support in school from a professional outside of the school. This may be from, for example:
  - Complex Communication Needs Team
  - Learning Support Team
  - Educational Psychologist

### **How will the school let me know if they have any concerns about my child's learning in school?**

If your child is identified as not making progress, the school will discuss this with you in more detail and to:

- listen to any concerns you may have;
- plan any additional support your child may need; and
- discuss with you any referrals to outside professionals to support your child's learning.

### **How will the school let my child know about their needs?**

We will discuss each step with your child. They will be able to provide us with valuable feedback in terms of their difficulties and methods used to help them. It is important that they are listened to as part of this process.

### **How is extra support allocated to children/young people?**

- The school budget, received from Worcestershire LA, includes money for supporting children and young people identified with SEND.
- The SENCO decides on the deployment of resources to support students identified with SEND in consultation with the school Local Governing Body, on the basis of needs in the school.
- The SENCO and Assistant SENCO discuss all the information they have about students with SEND in the school, including:
  - the children or young people getting additional support currently.
  - the children or young people requiring additional support in the future.
  - the children or young people who have been identified as not making as much progress as would be expected and decide what resources/training and support is needed.

We identify resources according to the needs of our students on a Provision Map which for SEND students identifies all resources/training and support allocated. It is reviewed regularly and amendments are made as needed.

### **How are pupils with SEND enabled to engage in activities available to those in the school who do not have SEND?**

We feel inclusion at all levels is important and so we ensure students with SEND have the same opportunities to engage in all activities across the school. Where there may be barriers we discuss these with the student and their parents/carers to arrive at solutions that allow for reasonable adjustments and ensure the student can participate. Please refer to the MAT SEND Policy, Equality Policy and Accessibility Plan on the Four Stones MAT website for further detail.

### **Who are the other people providing services to children and young people with SEND in this school?**

School provision:

- Teachers; and
- Achievement Assistants.

As a school we access support from a variety of other agencies including:

- Complex Communications Needs Team
- Clinical Psychologist
- Educational Psychologist
- Learning Support Team
- SEND Information, Advice and Support Service (SENDIASS <http://www.hwsendiass.co.uk>)

We may also access support from the health sector. For example:

- Additional Speech and Language Therapy input to provide a higher level of service to the school
- School Nurse
- School Counsellor
- CAMHS staff (Child and Adolescent Mental Health)
- Community paediatricians and GPs
- Social Care Early Help (<https://www.worcestershire.gov.uk/earlyhelpfamilysupport>)
- Community paediatricians and GPs
- Healthy Minds (<https://www.healthyminds.whct.nhs.uk/home>)
- Worcestershire Health and Care NHS trust
- Action for Children (<https://www.actionforchildren.org.uk>)
- Barnardo's (<https://www.barnardos.org.uk>)
- Worcester County Council (<https://www.worcestershire.gov.uk>)

### **Equipment and facilities available to support students with SEND**

Students who have SEND needs of a different kind, such as dyslexia or dyspraxia or autism, teaching staff are advised on differentiation needed to support the individual and assist with providing resources and equipment. These can include; overlays, coloured books, pen grips and quiet areas. Subject teachers are responsible for the curriculum outcomes of these students and will liaise with the SEND team over additional support at key points in the planning, assessment and review cycle, such as exam access for half termly assessments and encouraging the use of recommended software. Interventions for these students will, in the main, take place if needed in the half hourly morning tutorial sessions to ensure they make good progress in their subjects.

### **How are the teachers in school helped to work with children and young people with SEND and what training do they have?**

- All teachers are teachers of students with SEND
- The SENCO's role is to support the class teacher in planning for children and young people with SEND.
- The school provides training and support to enable all staff to improve the teaching and learning of children and young people, including those with SEND. This includes whole school training on SEND issues such as learning difficulties, emotional and attachment difficulties, speech and language concerns or how to include students in lessons who have a diagnosed condition such as ADHD or ASD.
- Individual teachers and support staff attend training courses run by other agencies that are relevant to the needs of specific children and young people in their class, for example from the Complex Communication Needs service.

### **Our approach to teaching students with SEND**

Our approach to teaching is underpinned by the latest research into how the mind learns. Combining the best of traditional pedagogy with the most recent innovations from cognitive science, teachers prioritise memorisation and practice in lessons. Students with special educational needs benefit enormously from these approaches, as the structured setting, clear explanations and carefully sequenced sets of examples aid understanding. Furthermore, students with special educational needs benefit from extended practice as this supports retention of fundamental subject content.

Teachers have been trained to maximise learning for all students, including those with special educational needs. This is done in the following ways:

- Before lessons, teachers pre-empt misconceptions and areas individuals may find difficult.

- During lessons, teachers provide students with a series of examples modelled examples to clarify and solidify concepts and processes.
- During lessons, teachers support students to remember content through direct instruction and deliberate practice.
- Teachers use robust in class assessment to ascertain the extent of students' understanding.

### **How are adaptations made for students with SEND**

SEND students receive the same curriculum content as non-SEND students. However, teachers build in more time for practice and consolidation to support memorisation.

Effective teaching of all students must begin with detailed knowledge of learners' strengths and difficulties. It is essential that teaching staff know the learning profiles of students with SEND and how to adapt their teaching accordingly. All staff are expected to read the SEND and medical information provided on the student profile and discuss in department their knowledge about how SEND students perform in their subject and how they can best be supported to achieve.

From this solid foundation, staff are also expected to take note of the following when planning their lessons for sets entirely comprising SEND learners, or those with a specific learning difficulty (SPLD) in a class with no others in the class requiring SEND support:

1. The SEND information on the register and the student profiles.
2. The students' reading ages.
3. The students' Key Stage 2 results.
4. The local authority's description of Quality First Teaching in the 'Ordinarily Available' document.
5. A programme of training for all staff in inclusive teaching for all SEND difficulties and disabilities is provided by the SEND team. This training underpins quality SEND provision by all teachers and ensures that staff feel confident and competent to modify or enhance their teaching for individuals and groups.
6. The SENCO and Assistant SENCO welcome teacher enquiries about individual student need. These discussions can be by drop in, where practical, or at an agreed meeting time which is mutually beneficial. Dialogue about planning for inclusive teaching leads to good practice and improved outcomes, so the SEND team are always keen to ensure this happens when requested.
7. Delivery of quality inclusive teaching must be a criterion for observations of classes with SEND students in them. This also applies to other monitoring measures used by senior and middle leaders, such as work scrutiny or moderation.
8. All achievement assistants receive annual autism and speech and language training.

### **How will we measure the progress of your child in school?**

The monitoring and assessment of students with SEND takes place within the context of the whole school monitoring cycle:

Teachers set assessments for SEND students in their classes. Heads of department oversee these assessments, ensuring that all students are completing the same assessments. The SEND team work alongside Heads of department to provide support for all SEND students. Teachers will know the precise exam access entitlements of SEND students and will ensure the correct access arrangements are planned for in all half termly, mock and controlled assessments. Heads of department will notify the SEND team well in advance of assessments if additional staffing is required. Staff in all departments will follow the protocols to ensure the most appropriate support is provided to our SEND students. Throughout the year, regular assessments are conducted and this allows the SEND team to share accurate diagnostic information about progress with student and parents/carers.

The SENCO uses the same systems as other middle leaders and teaching staff to check that SEND students are on target and to feedback to parents/carers and professionals in a consistent and clear way. Students with EHCPs or on SEND support have their data scrutinised termly, as part of the assess, plan, do, review cycle, to allow for intervention to be put in place where there are barriers or lack of progress, but also to allow enough time for interventions or targeted modules in lesson to take effect before skills are re-evaluated. Special consideration in this scrutiny is given to key groups of students with SEND who also have: looked after status, English as an Additional Language and those who are designated as in receipt of Pupil Premium funding. Additional intervention or assessment may take place at other times in the school year for individuals with, for example when groups or programmes are being set up to address difficulties with such things as spelling, comprehension, numeracy, writing, or to address a subject specific area of difficulty requiring revision or overlearning.

Assessments will also be carried out by specialists ahead of annual reviews, for examination access, diagnosis of difficulty or to inform individual programmes. Referrals for this type of assessment will be made through the SENCO or Assistant SENCO in consultation with parents/carers and the team around the student, via termly meetings with specialists commissioned by the school, or on an individual basis where the need arises.

### **What support do we have for you as a parent/carer of a child with a SEND?**

- The Heads of Learning are available to discuss your child's progress or any concerns you may have and to share information about what is working well at home and school so similar strategies can be used.
- The SENCO and Assistant SENCO are also available to discuss your child's progress or any concerns you may have.
- All information from other professionals will be discussed with you either with the professional involved directly, or where this is not possible, in a report.
- Homework can be adjusted as needed to your child's individual needs.
- A home/school planner will be used to support communication with you, when this has been agreed to be useful for you and your child.

### **How is The De Montfort School accessible to children and young people with SEND?**

- There is a disabled toilet, shower area and changing facility within school.
- We ensure, wherever possible, that equipment used is accessible to all children and young people regardless of their needs.
- Extra-curricular activities are accessible for children and young people with SEND.
- Please refer to our Accessibility Plan.

### **How will we support your child when they arrive, are leaving this school or moving on to another key stage?**

#### **Transition from primary to secondary**

We understand that transition can be challenging for students identified with SEND so preparation is made well in advance. We offer an open, enhanced, and at times bespoke, programme of transition for students with SEND which includes the following:

- SENCO attends at Year 6 Annual Reviews (at all feeder primaries and at other schools/bases where transfer is known to us).
- Visits in the summer term by the SENCO to all our main feeder primaries, and others where the needs of the child are significant and require a bespoke transition.
- The early gathering and sharing of academic and intervention data for SEND students. For some students an individual transition plan will be put in place.
- Liaison with parents/carers well ahead of transfer and on intake evening.
- Additional visits by new Year 7 students to school ahead of the main school transfer day.
- The creation of student profiles to share with staff.
- Comprehensive autism planning with parents/carers.
- Liaison and follow up with parents/carers by PAD staff at the 'New Intake Evening' in July and the 'Settling in Evening' in the autumn term.
- Information and input to decisions about class groupings for new Year 7 students is provided by the SENCO before the end of June. This helps ensure that the identified students are placed in the optimal groups for reaching their potential.

#### **Key Stage 3**

Teaching Assistants support students in class to allow them to access the full curriculum. In some cases, specific interventions take place to support the specific needs of the student.

English and maths lessons are set and this allows teaching staff to be more detailed and do personalised work with students, some English and Maths classes will have the addition of a teaching assistant.

Additional intervention maybe provided, if necessary, by a teaching assistant.

#### **Key Stage 4**

At Key Stage 4, all SEND students can access the full curriculum. In Year 8 and 9, students with EHCPs have their annual reviews brought forward ahead of the options process to maximise the chance to discuss subject option choices. This means that at the options evening there is a firm foundation on which to select options which students feel committed to and where possible, prepare them for their post 16 aspirations. During the Options Evening', parents/carers of students who are on the SEND register will be able to seek advice and guidance from the SENCO.

#### **Key Stage 5**

Decisions about future careers and independent living are very important for learners with additional needs and require thoughtful research and planning ahead. We support students to make a successful transition to college, an apprenticeship or sixth form in the following ways:

- At Year 10 annual reviews work experience is planned for carefully and discussions about post 16 aspirations discussed.
- Annual reviews for Year 11 students are held in the Autumn Term.

- SEND staff meet with LA staff to pass on detailed information about support needed for EHCP students moving on to college.
- Those with SEND who have the academic grades to study A Levels or Level 3 courses in our sixth form and who opt to do so, are supported by the SENCO and SEND team at taster and information events. They also liaise with parents/carers and the head of sixth form regarding differentiation which may be needed in terms of the number of subjects studied and any adaptations or equipment required.

If your child is moving child to another school/post 16 provision:

- We will contact the school SENCO/college lead for SEND and ensure they know about any special arrangements or support that need to be made for your child.
- We will make sure that all records about your child are passed on as soon as possible once your child is on roll and attends their first day.
- Where possible your child will visit their new school or setting and in some cases staff from there will visit your child in this school.

When moving classes or year group in school:

- Information will be passed onto the new teachers or Head of Year where necessary.
- If your child would be helped by a transition report to support them understand moving on then it will be made for them in liaison with other agencies involved.

### **Additional support**

At The De Montfort School staff follow an inclusive quality first teaching for all approach. Alongside this, we offer varied interventions, our intervention programmes are tailored to meet the needs of individuals.

We also offer further support with:

- Organisation
- Homework
- Behaviour
- Social situations
- Accepting responsibility
- Mental health and well being

### **The deployment of teaching assistants to support learners.**

This is directed by the SENCO and Deputy SENCO Centre according to the following criteria:

1. the needs of EHCP students as identified in their plans.
2. individual need as identified in student profiles and provision maps on transfer for SEND support students.
3. needs of SEND students as defined in the local authority's policy of 'ordinarily available'.
4. the needs of departments.
5. student and parent/carer views.
6. available resources and the number of students on the SEND register.

In allocating support, the SENCO will endeavour to maintain consistency of support personnel across class groups and, where practicable, within subject areas. Teaching assistants (AAs) will work under the direct supervision of the class teacher within the framework of their job description. Whilst specific students may be the main target for the teaching assistants, it is not expected that they will have exclusive contact with those students, as letting a student learn to be more independent and to take risks can be an important step for them.

### **What emotional and social development support do we have for your child?**

We recognise that students with SEND may well have emotional and social development needs that require support in school.

The emotional health and well-being of all our students is very important to us.

- Our PAD team have excellent relationships with our SEND students and regularly check in with students they work with.
- Our Pastoral Team are available to help and support students.
- We have an enhanced mental health strategy in school, which utilises expertise both within and beyond the school, including a number of Mental Health First Aiders, counsellors, and a psychologist.
- We have a robust Safeguarding Policy in place.
- All staff continually monitor the emotional health and well-being of all our students.
- We are an anti-bullying school.
- We have break and lunchtime provision for students who require extra support.

### **Support for Families for improving emotional and social development.**

Additional support is available for SEND students via the pastoral teams at The De Montfort School. SEND students can be particularly vulnerable in terms of developmental, social, emotional and domestic. The students may be supported by agencies or other professionals as their needs dictate, including the following:

- School Nurse
- School Counsellor
- CAMHS staff (Child and Adolescent Mental Health)
- Community paediatricians and GPs
- Social Care Early Help (<https://www.worcestershire.gov.uk/earlyhelpfamilysupport>)
- Community paediatricians and GPs
- Healthy Minds (<https://www.healthyminds.whct.nhs.uk/home>)
- Action for Children (<https://www.actionforchildren.org.uk>)
- Barnardo's (<https://www.barnardos.org.uk>)
- Worcester County Council (<https://www.worcestershire.gov.uk>)

### **What to do if you are concerned or unhappy with SEND support**

- In the first instance, contact the SENCO to discuss your concerns. You can make contact by emailing [rhawtree@tdms.worcs.sch.uk](mailto:rhawtree@tdms.worcs.sch.uk)
- You can contact the LA's service for SEND advice for parents/carers, SEND Information, Advice and Support Service (SENDIASS) at. <http://www.hwsendiass.co.uk>.
- Should you feel you need to take your concerns further, please mark your email for the attention of Stuart Weston (Associate Headteacher). Finally, you can also use the complaints procedure on the MAT's website.

We hope this document is a helpful guide to how we support young people with an identified SEND at The De Montfort School.

