



Wednesday 1 December 2021

End of Term Arrangements 17th December 2021

Dear Parents/Carers

On the final day of the Autumn term, the school will finish slightly earlier at 2.00pm. Any student who is unable to find their own way home may remain in school where they will be supervised.

For students that arrive at school or leave by bus, the following arrangements have been made:

- The EV24 will be on site to take the students home at 2.00pm
- The 552/553 buses will run a normal timetable, members of staff will supervise the students to catch the bus at the stop in port street at 2.30pm
- The school will transport students who normally go on the R4 bus using the minibus

I would be grateful if you would complete and return the reply slip to reception by Tuesday 7th December or complete the online form [here](#).

Yours sincerely,

Stuart Weston
Deputy headteacher

REPLY SLIP: Please return to reception by Tuesday 7th December

Early finish on Friday 17th December 2021

- My son/daughter will make their own way home from school
- My son/daughter will be picked up from school
- My son/daughter will remain at school until 3.30pm and then use their normal travel arrangements

Name of Student Tutor Group

Signature Parent/Carer